



Your Neighbourhood Budget

Criteria

What is My Neighbourhood Budget?

My Neighbourhood Budget is a participatory budgeting process. Council is piloting this new project to seek nominations from the community for projects to be completed in your neighbourhood. These projects will be installed and maintained by Council on community land such as parks, reserves, road verges and community centres in the City of Burnside.

Participatory budgeting is a different way to manage public money, and to engage people with local government, by giving community members the chance to vote on how to spend part of a public budget.

It involves the community coming up with project ideas, and the community voting on the best ones, which will then be implemented in the local area. This gives the community a say in how and where some of their rates are spent.

In the City of Burnside's pilot program, \$20,000 has been allocated towards the implementation of small project/s - focussing on capital projects only on Council land. Council will construct all successful projects, in line with the community's submission.

What kind of projects are eligible?

Any creative idea or suggestion you have that will improve the community experience of a public place is eligible.

Some possible ideas include edible pocket gardens, little libraries, water fountains, benches, rubbish bins, picnic benches, dog bag dispensers, bike racks, possum boxes, native bee hotels and barbeques.

Be creative – all suggestions are welcome.

How are the winning projects selected?

Council will ensure that all suggestions meet the criteria. Suggestions submitted that meet the eligibility criteria will progress to the community voting stage.

The community will vote for the idea/s that they want installed.

You have an opportunity to promote your project by presenting it at a Pitch Your Idea event on 23 February 2019.

Voting opens on 23 February 2019 and closes 18 March 2019. All voting will be online via engage.burnside.sa.gov.au

What is the assessment criteria?

To have the best chance of receiving a grant, you should try to make sure your idea meets as many of the following criteria as possible:

Cost

A total amount of \$20,000 is available for this pilot project. Projects that cost a smaller proportion of this total will be favourably viewed to enable more than one project to be installed for the community.

The cost must include the price of materials and installation costs. Talk to Council for more guidance on what capital projects and materials cost.

Safety and risk

Your proposal must take into account the safety, or risks to safety, of the community – in particular who will use or pass by the project.

Location - The effect on future Council works / plans

Any public location within the City of Burnside (not on State Government land or private properties) could be an eligible location for a project. Eligible locations include parks, reserves, road verges and community centres.

Talk to Council to investigate the future plans for your chosen location. Some areas of Council are due for upgrades in coming years, so may not be suitable for some projects. If your suggestion is at a location which is due for future Council works, we will try to negotiate a different location with you.

Links to Council's strategic priorities

Council's Be the Future of Burnside – Our Strategic Community Plan 2016-2026 is our shared vision for the future of Burnside. It sets out a Vision for our City for the next 10 years and gives directions to guide Council and the community towards achieving it. My Neighbourhood Budget projects that help deliver on these priorities will be assessed favourably.

Council has a number of strategies that give a direction to guide Council and the community. These strategies are available on our website (<https://www.burnside.sa.gov.au/About-Council/Plans-Reports/Council-Strategies>). We will check that suggestions align with the relevant strategies and will work with you to alter your suggestion if required.

Time frames

Projects must be able to be implemented within a three month time frame. This may eliminate some project that require street furniture that is fabricated overseas or is custom made.

Pitch Your Idea event

Applicants must present their project idea at the Pitch Your Idea event on 23 February 2019. More details on time and venue will be provided upon application.

Maintenance

Council staff will be required to maintain the project for their life span, so cost and ease of maintenance must be considered. Talk to Council to investigate what these costs may be for your project.

Capital projects only

A capital project is one that creates or improves an asset or infrastructure. It does not include workshops or events.

What types of things are ineligible?

Everyone should be able to enjoy what you create. This means your idea shouldn't be exclusive to members of a particular club or group, or in a space that isn't publicly accessible.

Other activities that are not eligible for funding include:

- Ideas exclusive to members of a particular club or group.
- Workshops, events, fairs.
- Major infrastructure or building repairs or upgrades.
- "Non-complying" forms of development or land uses.
- Projects, venues, or facilities already currently funded, supported, or subsidised by the City of Burnside.

How will my application be assessed to go into the voting stage?

Council staff will assess your application against the assessment criteria.

Council will also need to take into account any impacts on the local area and community.

If submissions do not meet the criteria, Council staff will work with you to improve your submission.

Submissions must pass these criteria to progress to the community voting stage.

Things to keep in mind

Council will be there to provide guidance and advice to help you with your suggestion.

It is important that you consult with Council's Strategic Project's Officer, Kelly Burns, for information about the location you select for your project, and the costs of materials; by phone on 8366 4200 or kburns@burnside.sa.gov.au

Council will install the projects that are voted by the community.

You will have an opportunity to promote your idea at the Pitch Your Idea event in February; please also encourage your neighbours to vote from 23 February – 18 March 2019 online at engage.burnside.sa.gov.au

Key dates to remember:

- Applications open 19 November 2018
- Applications close 1 February 2019
- Pitch Your Idea event 23 February 2019
- Voting opens 23 February 2019
- Voting closes 18 March 2019
- Winning projects announced 22 March 2019 on engage.burnside.sa.gov.au

Who can apply?

Everyone one is encouraged to give a suggestion. All that is required is a clever idea that meets the criteria. Individuals, community groups, schools, and businesses are all eligible to apply.

How do I apply?

1. Discuss your idea with Council's Strategic Project's Officer, Kelly Burns on 8336 4200 or kburns@burnside.sa.gov.au
2. Once you have all the background information, complete an online suggestion form at engage.burnside.sa.gov.au
3. Alternatively email us at burnside@burnside.sa.gov.au and we can post or email you a suggestion form.
4. Attend and present your idea at the Pitch Your Idea event.

Further information

For further information, please contact Council's Strategic Projects Officer, Kelly Burns, by phone, 8366 4200 or email, kburns@burnside.sa.gov.au