

## **Terms and Conditions - Tennis Court Hire**

**- Applicant to retain this information -**

### **Casual Hire**

#### **Court Times/Availability**

Tennis court hire is available for a minimum of one hour and for blocks of 30 minutes thereafter and is available from 8am to 5pm, seven days a week inclusive of public holidays. The times will be extended throughout daylight saving from 8am to 8pm.

#### **Fees & Payments**

Please be aware that Community Discounts are available as per Fees and Charges (Non Rates) – Waivers, Discounts and Subsidies Policy and qualification for discounts will be assessed upon the receipt of a completed application form. Discounts are available for Community Hire (criteria outlined under Hire Types subheading on page 4 of this form).

Refer to Council's [Fees and Charges 2018/2019](#) for all relevant associated costs.

#### **Bookings**

- A Tentative Booking may be made at the Customer Service Desk or by calling 8366 4200. This booking will be held for 14 days to allow time to submit an application form.
- Application forms may be submitted by email directed to [burnside@burnside.sa.gov.au](mailto:burnside@burnside.sa.gov.au), by fax to 8366 4299, by post directed to City of Burnside, PO Box 9, Glenside SA 5065 or over the front counter at the Burnside Civic Centre, 401 Greenhill Road, Tasmore SA 5065
- Bookings must be confirmed with payment prior to a permit being issued, and permission to use the courts exclusively is not granted until a permit is issued.
- Payments must be made by the due date stipulated when the invoice is generated.

#### **Financial Year Fee Generation**

Payment is not able to be accepted in advance for tennis court hire. A completed application must be received and an invoice issued before payment may be accepted. Bookings may be placed 12 months in advance. Confirmation of the booking via payment may only occur during the financial year that the booking falls within due to fees and charges being subject to change. Charges will be generated at the applicable rate for that year.

#### **Inclement Weather and Rescheduling**

In the event of inclement weather, we cannot offer a refund however if you contact us within 1 business day after the hired date, a new date will be negotiated within the current financial year. The permit is only transferable once in the event of inclement weather. Transfers due to inclement weather will not apply to seasonal hire bookings where the possibility of inclement weather is at the hirer's risk.

Inclement weather is extreme weather that is consistently stormy, wet, or extremely hot weather above 38 degrees Celsius at the time of the allocated booking.

#### **Retaining your Permit**

Upon payment of your hire, a permit will be generated for the dates and times that have been confirmed. When you use the tennis courts it is a condition of hire that you take your permit with you as evidence of your hire. An electronic copy of this permit is sufficient.

## **Insurance**

If the hirer is a sporting club, commercial enterprise, or an incorporated body or hires the facility more than once per calendar month or 12 times per calendar year, the hirer's use and occupation of the courts shall be at their own risk. The hirer should have public liability insurance for an amount of not less than \$10,000,000. This covers any personal injury, loss damage or death arising by accident of any person using or occupying the facility. The hirer shall ensure that the policy of insurance is in the name of the Hirer or their association. A Certificate of Currency must be supplied to Council with the signed hire agreement application form.

## **Termination of Permit**

Council reserves the right to terminate the permit if the Hirer is found to have provided misleading or inaccurate information on their application form.

## **Hire Types**

**Community Hire** - Community Hire is defined as being community groups or individuals where the use of the tennis courts is purely social; meaning that the tennis courts are hired for non-coaching purposes and are to be used for recreational purposes.

**Social Use** –use by a patron or patrons for recreational purposes in which there are no clubs, association or organisations in relation to the hire.

**Club Use** – use by a club, organisation or association.

**School Sport** – A recognised school body hiring tennis courts for purposes of education or engagement of students.

**Coaching** - Refers to tennis coaches where a fee is charged for the service that they provide. NOTE: Coaching bookings require Public Liability Insurance (see above) current for the period of their hire.

**Other** – Any other booking type

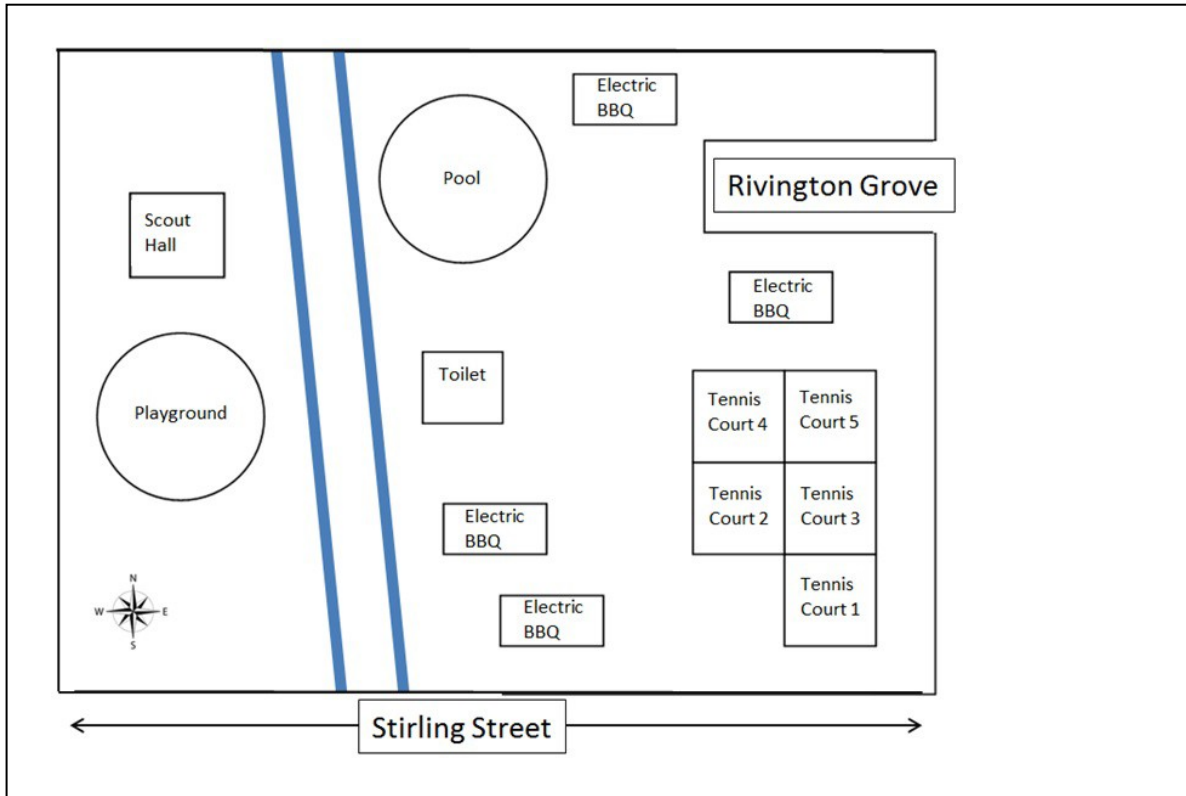
**Applications can be lodged:**

**In person:** 401 Greenhill Rd, Tusmore SA 5065

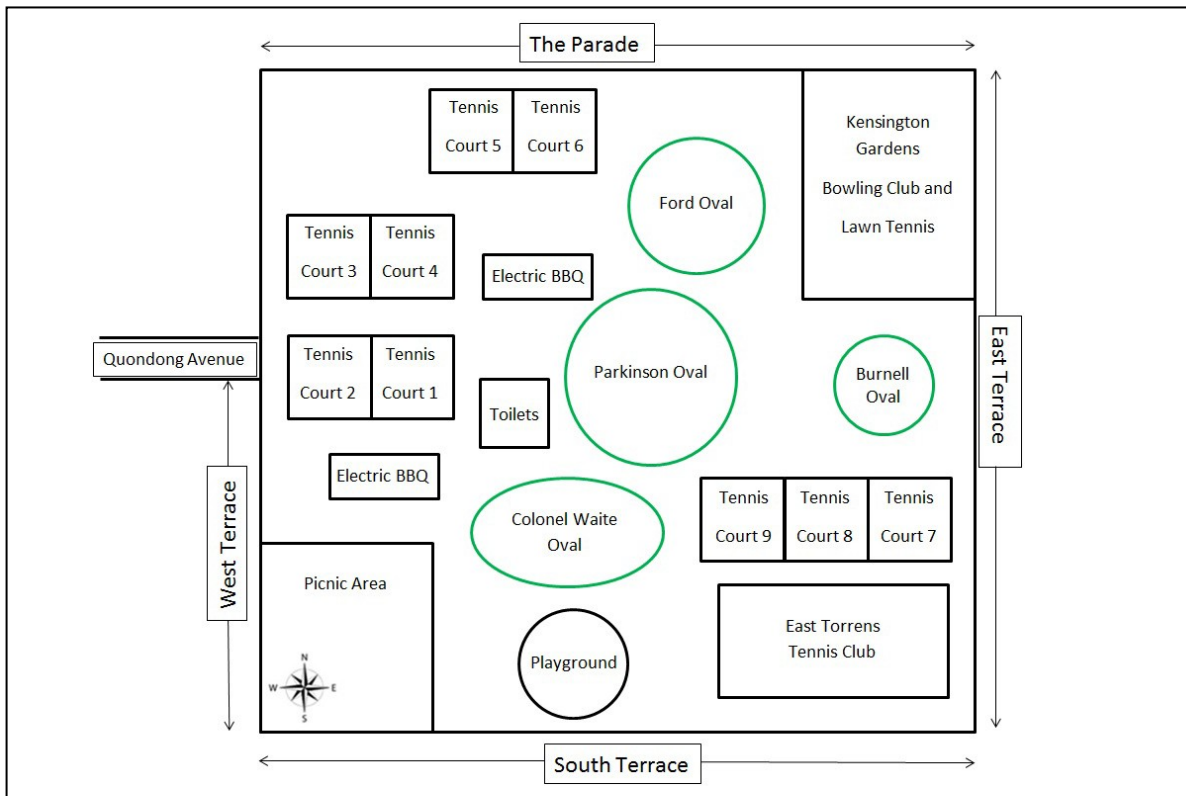
**By mail:** City of Burnside, PO Box 9, Glenside SA 5065

**By email:** burnside@burnside.sa.gov.au

Map demonstrating court numbers within Tusmore Park



Map demonstrating court numbers within Kensington Gardens Reserve



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