

## Completing this application

- All sections must be completed, any missing sections may cause delays or Council will be unable to process lodgement.
- Print clearly using BLOCK LETTERS and place a TICK in appropriate boxes.

## Section 1 – Correspondence Method

By selecting “**I Accept**” below, you agree (as the Applicant, and/or the Authorised Agent) that you consent to all correspondence relevant to this application or which is otherwise required to be provided to you under the Development Act 1993 and including Decision Notification Forms, stamped plans and relevant documents being provided to you in electronic format only. **Please tick only one of the following boxes.**

**I Accept**

OR

I choose only to receive general assessment correspondence via email but to receive stamped Plans and Decision Notification Forms by hardcopy mail.

Send to the following e-mail address

## Section 2 – Consent Sought

Select one type of consent you wish to apply for:

**Development Plan Consent**  
(Planning Only)

**Building Rules Consent**  
(Building Only)

**Development Approval**  
(Planning & Building)

\*Note – If you are unsure what type of consent is needed telephone Customer Service on 8366 4200

## Section 3 – Location of Proposed Development

Address

HOUSE NUMBER

LOT NUMBER

DP

CT VOLUME

FOLIO

No. STREET, SUBURB, STATE, POSTCODE

## Section 4 – Applicant Details

\*Note – all correspondence will be sent to the Applicant

Name

GIVEN NAME, SURNAME

Postal Address

No. STREET, SUBURB, STATE, POSTCODE

Email

Phone

## Section 5 – Owner’s Details of the Subject Land

\*Note – If same as Applicant, leave blank and move to Section 6

Name

GIVEN NAME, SURNAME

Postal Address

No. STREET, SUBURB, STATE, POSTCODE

Email

Phone

## Section 6 – Contact for Further Information

*\*Please note this section is to be completed if contact person is not the Applicant*

Name   
*GIVEN NAME, SURNAME*

Email  Phone

## Section 7 – Builder's Details

*\*Note – This section must be completed by the Applicant for Building Rules Consent and/or Development Approval if being sought otherwise leave blank*

Owner Builder

OR

Builder's Name  Phone

Postal Address   
*No. STREET, SUBURB, STATE, POSTCODE*

Email  Lic. No.

## Section 8 – Description of Development & Associated Detail

*Description of Development (for example single-storey detached dwelling, domestic garage, office, tree removal)*

Existing use of the land

Does the proposal affect a regulated or significant tree? Yes  No

*\*Note A regulated or significant tree may be on the adjoining land that may be affected (including damage to tree roots) by the proposed development. If unsure of what a regulated or significant tree please contact Customer Service on 8366 4200.*

Is there a brush fence within 3 metres of the proposed building work? Yes  No

Are there any easements on the Land? Yes  No

Is the site connected to Sewer (SA Water)? Yes  No  Septic System

## Section 9 – Costing and Floor Area

*\*Note – Council may require written confirmation to verify costs*

Estimated total cost of Proposal \$  Estimated floor area of work  M<sup>2</sup>

## Section 10 – Building Classification

*\*Note – Only complete if seeking Building Rules Consent/Development Approval . If unsure on what type of Building Class, visit the Council Office or telephone Customer Service on 8366 4200*

Current Classification  Classification Sought

If Class 5, 6, 7, 8 or 9 state number of employees Male  Female

## Section 11 – Declaration

*Council is required by the Development Act 1993 and the Regulations made under it to put on public display all documents and information lodged as part of an application for Category 2 or 3 developments and the public have the right (Regulation 34) to obtain copies of that material. You should assume any documents or information you lodge as part of an application which may be categorised in that way, will become public for all purposes. If you have any concerns over the confidentiality or security content of such documents or information, you should discuss these with a member of Council's planning staff prior to lodging. In another person claims copyright on any material you lodge, you must obtain and provide to Council the express authority of that person for the display and copying of that material.*

*I declare the information that I have provided on this application form is correct to the best of my knowledge and that I have the authority of any copyright holder for the public display and copying of any material I lodge.*

SIGNATURE

Applicant  Owner  Authorised Agent

DATE

**If you are using Council's Electronic Lodgement System the form does not need to be signed.**

Pursuant to Schedule 5 Clause 2A(1) of the Development Regulations 2008

## Section 1 – Information

→ This form **must be completed** and included when submitting the application to Council. Failure to do so will result in delays in the lodgement of this application.

TO

The City of Burnside

FROM  
APPLICANT

GIVEN NAME, SURNAME

DATE OF  
APPLICATION

## Section 2 – Location of Proposed Development

HOUSE NUMBER

LOT NUMBER

DP

CT VOLUME

FOLIO

STREET, SUBURB, STATE, POSTCODE

## Section 3 – Nature of Proposed Development

*Description of Development (for example single-storey detached dwelling, domestic garage, office, tree removal)*

## Section 4 – Declaration by Applicant

I,

being the Applicant for the development described above declare that the proposed development will involve the construction of a building which would, if constructed in accordance with the plans submitted, not be contrary to the regulations prescribed for the purposes of Section 86 of *Electricity Act 1996*. I make this declaration under Clause 2A(1) of Schedule 5 of the *Development Regulations 2008*.

SIGNATURE

DATE

**If you are using Council's Electronic Lodgement System the form does not need to be signed.**

## Section 5– Notes

- Note 1 This declaration is only relevant to those development applications seeking authorisation for a form of development that involves the construction of a building (there is a definition of 'building' contained in Section 4(1) of the Development Act 1993).
- Note 2 The requirements of Section 86 of the Electricity Act 1996 do not apply in relation to:
- (a) A fence that is less than 2.0m in height; or
  - (b) A service line installed specifically to supply electricity to the building or structure by the operator of the transmission or distribution network from which electricity is being supplied.
- Note 3 Section 86 of the Electricity Act 1996 refers to the erection of buildings in proximity to power lines. The regulations under this Act prescribe minimum safe clearance distances that must be complied with.
- Note 4 An information brochure: 'Building Safely Near Powerlines' has been prepared by the Technical Regulator to assist applicants and other interested persons.  
This brochure is available from Council and the Office of the Technical Regulator. The brochure and other relevant information can also be found at [sa.gov.au/energy/powerlinesafety](http://sa.gov.au/energy/powerlinesafety)

Fees are applied per Schedule 6 of the Development Regulations 2008 (except where non statutory\*)

LODGEMENT FEES	Rate	GST
<b>Minimum Lodgement Fee</b> – All applications	\$68.50	Exempt
<b>Additional Lodgement Fees</b> All applications that require Building Rules Consent & Development Cost exceeds \$5,000 (other than swimming pool/spa pool only/associated fence or barrier only applications)	\$77.00	Exempt
All applications involving the construction of or addition to a swimming pool or spa pool, or a safety fence or barrier for a swimming pool or spa	\$204.00	Exempt
<b>Building Rules Consent Only Fee (Schedule 1A)</b>	\$56.50	Exempt
<b>Non-Complying Development Lodgement Fee</b>	\$109.00	Exempt
<b>Development Authorisation Staged Consents Fee</b> (If BRC applied for after DPC, including private certification)	\$68.50	Exempt
<b>Subtotal</b>		
PLANNING ASSESSMENT FEES	Rate	GST
<b>Complying</b> (replacement building works/special cemetery buildings/railway activities only as per Schedule 4)	Nil	
<b>Merit / Residential Code / Other Complying</b>		
Up to \$10,000	\$42.50	Exempt
\$10,001 to \$100,000	\$116.00	Exempt
Over \$100,000 (maximum fee payable \$200,000)	0.125% dev. cost	Exempt
<b>Non-complying</b>		
Up to \$10,000	\$55.00	Exempt
\$10,001 to \$100,000	\$140.00	Exempt
Over \$1000,000 (maximum fee payable \$200,000)	0.125% dev. cost	Exempt
DAC Concurrence Administration fee	\$140.00	Exempt
<b>Variation to Development Plan Consent</b>	\$42.50	Exempt
<b>Referrals / Public Notification</b>		
Referrals to Government Agencies up to \$100,000	\$243.00	Exempt
Referrals to Government Agencies over \$100,000 [plus applications for which EPA referral is required under Schedule 22, 1(6), 2(3), 2(7), 2(8), 2(10) & 3(3)]	\$406.00	Exempt
Category 2 or 3 Public Notification	\$116.00	Exempt
Category 3 Public Notification advertisement	\$555.00	Included
<b>Subtotal</b>		
BUILDING ASSESSMENT FEES	Rate /m <sup>2</sup>	GST
<b>Building Work</b> (minimum fee)	\$74.50	Included
<i>floor area @ the following rates:</i>		
Class 1, 2, 4	\$3.29 / m2	Included
Class 3, 5, 6	\$4.38 / m2	Included
Class 7 & 8	\$2.91 / m2	Included
Class 9a & 9c	\$4.97 / m2	Included
Class 9b	\$4.36 / m2	Included
Class 10 (a) & (b)	\$0.98 / m2	Included
Referral to Building Rules Assessment Commission – Classes 1 & 10	\$537.00	Included
Referral to Building Rules Assessment Commission – Classes 2 to 9	\$1,178.00	Included
<b>Demolition</b>	(0.2 x above fees)	Included
<b>Classification</b>	(0.8 x above fees)	Included
<b>Variance to:</b>		
Building Rules	\$170.00	Included
Referral to Building Rules Assessment Commission	\$342.00	Included
<b>Subtotal</b>		
MISCELLANEOUS FEES	Rate	GST
Certificate of Title search	\$35.00	Included
Application for issue of Essential Safety Provisions (Classes 2 to 9 only)	\$105.00	Included
Certificate of Occupancy (Classes 2 to 9 only)	\$49.00	Included
Application to extend any consent or approval (as per Regulation 48)	\$109.00	Exempt
<b>Subtotal</b>		
<b>Total Amount Payable</b>		

\*Note: Other fees may be applicable, as the fees above act as a guide only for the most commonly used fees. Revised 26/06/2020 (Gazetted 18/06/2020)



In support of this application:

- I have read the attached General Conditions and Specification.
- I have provided a plan or design drawings that show kerb line, property line, all objects on the verge, widths and clearances to trees and stobie poles.
- I have also provided proof of insurance (except as noted).

**I, the undersigned, agree to the conditions within this Authorisation to construct a vehicular gutter crossing and driveway\ being subject to the General and Special Conditions attached to this Application. I or my contractor has and will maintain Public Liability Insurance as specified in the General Conditions.**

Property Owner: ..... Date: .....

**or**

Property Owner's representative: ..... Date: .....

**If you are using Council's Electronic Lodgement System the form does not need to be signed.**



THIS PAGE HAS BEEN INTENTIONALLY LEFT BLANK



## DRIVEWAY AUTHORISATION

### GENERAL CONDITIONS

#### G1. Indemnification and Release

- 1.1 The Applicant agrees to indemnify the Council from and against all actions, costs, claims and damages, which may be brought or claimed against the Council arising out of or in relation to the granting of this Authorisation.
- 1.2 The Applicant agrees to release the Council from any liability or claim resulting directly or indirectly from any accident, damage or injury occurring from the Applicant's alteration to or use of the Road.
- 1.3 The Applicant agrees that the Council will have no responsibility or liability for any loss or damage to any of the Applicant's goods and property located on or adjacent to the Road pursuant to this Authorisation.

#### G2. Public Road Insurance

Where the Applicant has not engaged Council to undertake the works, the Applicant must take out and keep current during the time of works, a public risk insurance policy. The policy must insure for the minimum amount of TWENTY MILLION DOLLARS (\$20,000,000) per claim or such amount as the Council reasonably requires from time to time and must cover injury, loss, or damage to persons or property arising directly or indirectly from the Applicant's alteration of the Road.

#### G3. Disclosure and Evidence of Policy

- 3.1 The policy must bear an endorsement from the Insurer indicating the Insurer accepts the indemnity given by the Applicant.
- 3.2 A copy of the policy and evidence of payment of the premium must be provided to Council before the Authorisation is effective.

#### G4. Transfer of Authorisation

This Authorisation is not transferable.

#### G5. Compliance with Statutory Requirements

- 5.1 The Applicant must comply with any Act of Parliament, regulation or by-law relating to the use of the Road, including in particular, the *Disability Discrimination Act 1992* and the *Work, Health and Safety Act 2011*.
- 5.2 Wherever there is any cost involved in complying with the preceding requirement, the Applicant will be responsible for payment of those costs.

#### G6. Compliance with Direction of Government Department or Authority

- 6.1 The Structure and its construction shall not interfere with or cause damage to or affect in any way any wire, post, cable pipe or other thing the property of the SA Power Networks, Telstra, SA Water and/or United Water, Boral, Origin Energy Limited or other Federal, State or Local government department or authority.
- 6.2 If any such damage does occur, the Applicant accepts total responsibility to the Council to make good any such damage.

#### G7. Execution of Authorisation

This Authorisation will not be effective until the Applicant has received a letter of Authorisation signed by Council's representative.

### **G8. Contractual Rights Only**

This Authorisation does not confer on the Applicant any exclusive right, entitlement or interest in the Road or Council property.

### **G9. Safety**

The Structure must be appropriately secured to ensure the safety of the public, in particular by the erection of warning bunting around the Structure during construction. Permanent Structures shall be constructed in accordance with the approved plans including all safety measures noted or otherwise reasonably required.

### **G10. Breach**

- 10.1 If the Applicant breaches a provision of this Authorisation, the Council may give the Applicant written notice to remedy the breach and the notice will identify that failure to remedy the breach will result in cancellation of the Authorisation.
- 10.2 If the Applicant fails to remedy the breach with a time specified in the Council's notice, then the Council may cancel this Authorisation.
- 10.3 Council will provide reasonable amount of time consideration of the risk to the public and Council's liability in the matter to remedy the breach.
- 10.4 The Council will, within one month after receiving any representations pursuant to Clause 10.3 confirm in writing to the Applicant;
  - 10.4.1 that the Council is satisfied by the Applicant's written representations that the breach can be remedied by the Applicant (to the Council's satisfaction) and this Authorisation will not be cancelled; or
  - 10.4.2 that the Council will cancel this Authorisation effective on a date specified by the Council.
- 10.5 The Council may determine that the period allowed, under Clause 10.4 of this Authorisation, to the Applicant to make written representations to the Council on the proposed cancellation, shall be less than one (1) month to protect the health or safety of the public or otherwise to protect the public interest.

### **G11. GST**

The amount payable for any supply made under or in accordance with the Authorisation after the introduction of the GST shall be increased by the GST imposed on or in respect of that supply. Supply means a taxable supply as defined in *A New Tax System (Goods and Services Tax) Act 1999*.

### **G12. Fees**

- 12.1 The Applicant shall pay the fess specified in the Application.
- 12.2 The Applicant will pay any taxes, rates or charges levied by any government whether federal, state or local in respect of the location of the Structure on the Road.

### **G13. Interpretation**

In this Authorisation reference to:

**“the Application”** means the Application that forms part of this Authorisation.

**“the Council”** includes its members, employees and agents;

**“the Applicant”** includes a natural person, a company and its employees, servants and agents;

**“the Road”** means that portion of the road identified in the Application.

**“the Structure”** means the vehicular driveway and gutter crossing to be installed pursuant to this Authorisation.

## DRIVEWAY SPECIFICATION

### Driveway and Gutter Crossing Opening / Closing / Footpath Repair

Note: This specification is provided to assist people issued with Authorisations under Section 221 of the Local Government Act, to meet the construction requirements of Council in respect to the opening/closing or alteration of driveway gutter crossings and entries on public roads and repairing damaged caused to Council footpaths.

- S1.** Works on Council Land must be completed within twelve (12) months of application approval.
- S2.** The proposed replacement type and colour of surfacing material must be approved by Council.
- S3.** Where a new driveway and gutter crossing is constructed to replace an existing driveway and/or gutter crossing, the existing gutter crossing must be closed and the kerb, footpath and verge area reinstated, in accordance with this specification and in material technique as per adjacent infrastructure.
- S4.** Gutter crossings and driveway aprons may not be constructed within 10 metres of an intersection except with express approval of the Council.
- S5.** Other structures on the street (eg. trees, power poles, signs and services etc.) may not be moved, altered or interfered with in any way except with the express, written approval of the relevant authority and Council.
- S6.** The Applicant is responsible for locating any underground services prior to commencement of works. Any costs incurred in repairing damage to services are charged to the person responsible for the damage. Please contact the relevant service authority.
- S7.** Standard driveway apron width *across the verge area* should not exceed (unless otherwise approved):
  - 4.5m
  - 6m for shared driveway servicing multiple dwellings
- S8.** Maximum width (*length along the kerb*) of gutter crossings should not exceed (unless otherwise approved):
  - 5.5m
  - 7m for shared driveway servicing multiple dwellings
- S9.** Finished levels on driveways within 3m of the gutter must be a minimum of 200mm above the level of the adjacent gutter (for rain water control on low sides of the road). The cross slope of footpath portion of driveway apron must not exceed a 1 in 20 crossfall.
- S10.** The grade of the driveway must be no steeper than 1 in 5 slope (unless approved otherwise).
- S11.** Finished levels on driveways must match the existing footpath levels to ensure that there are no steps, depressions or other tripping hazards within the pedestrian walkway. If levels cannot be matched, the footpath alongside the driveway must be ramped at a slope no steeper than 1 in 20. Ramping of the footpath must be approved by Council.
- S12.** Council will determine the minimum distance required from the closest point of the driveway to a street tree. This will be informed by the species and size of street tree present. For new street tree plantings a minimum distance of 1.5 metres is required. A 1 metre clearance to stobie poles is required

**S13.** Gutter crossing profile must conform to AS2876. Gutter crossing must be poured integrally with watertable, ie. the entire kerb and watertable must be excavated prior to construction. The practise of breaking away the top kerb section of existing integral kerb and watertable is unacceptable.

**S14.** Concrete:

- Readymix must comply with AS1379 and have a minimum compressive strength of 20Mpa, a maximum water/cement ratio of 0.5 or slump of 100mm.
- Hand mix may not be used unless it complies with AS1480.
- Surface finish: gutter crossing – smooth steel trowel, driveway – broom finish or wood float. A smooth steel trowel finish is not acceptable on driveways.
- Colouring may be added in accordance with accepted concrete practices.
- Reinforcement is strongly recommended, however need not be provided except in accordance with Clause S17 below. Minimum thickness must be 100mm except in accordance with Clause S17 below.

**S15.** Paving Bricks or Blocks:

- Bricks or blocks of minimum 60mm thick only may be used, except for commercial driveways as per Clause S17 below.
- Bricks or blocks must be bedded in sand bedding minimum 20mm thick spread on a base of compacted quarry rubble minimum 80mm thick on driveways or 50mm thick on footpaths.
- Edges must be restrained by a concrete plinth retainer in accordance with established good practice.
- Pavers shall match the colour and type of the existing footpath pavers if they are still available. Colour and type of pavers to be used shall be approved by Council.

**S16.** Hotmix:

- Minimum thickness 25mm compacted, except in accordance with Clause S17 below.
- Hotmix must be laid at a temperature within 40°C of supply temperature and in accordance with established good practice.
- An approved bonding agent must be applied to base material and allowed to cure in accordance with supplier's recommendations, prior to laying.
- Base must be compacted quarry rubble minimum 80mm thick except in accordance with Clause S17 below.

**S17.** Special Conditions on Non-Residential Properties:

- Concrete work: All concrete must be a minimum of 150mm thick. F72 reinforcing mesh must be provided 50mm above base of slab.
- Paving Blocks or Hotmix: Rubble base must be minimum 150mm thick. Pavers must be minimum 80mm thick. Hotmix must be minimum 40 mm compacted thickness.

**S18. Protection of Works:**

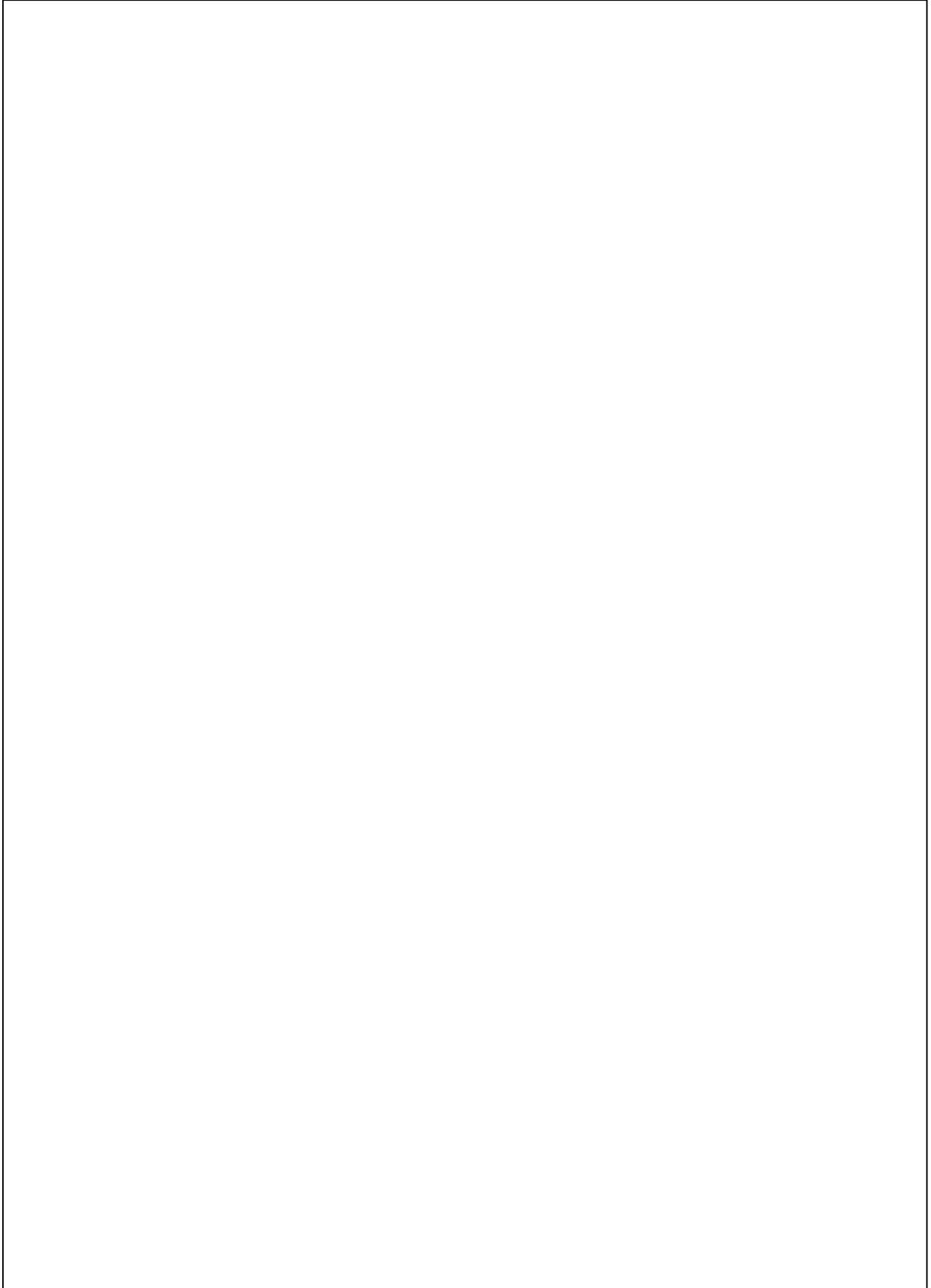
- During the progress of the work, the site must be protected by suitable safety barriers at all times in accordance with AS1742.3.
- If the works are left open overnight, in addition to the other safety items, at least one operating flashing amber safety light must be provided.
- Every attempt must be made to complete the work as quickly as possible.
- The site and adjoining roadway and footpath must be cleared of any excess material, spillage, form-work and tools as they accumulate.
- No material may be stockpiled on the road reserve, which includes road, footpath and verge.

**S19. Satisfactory Completion:**

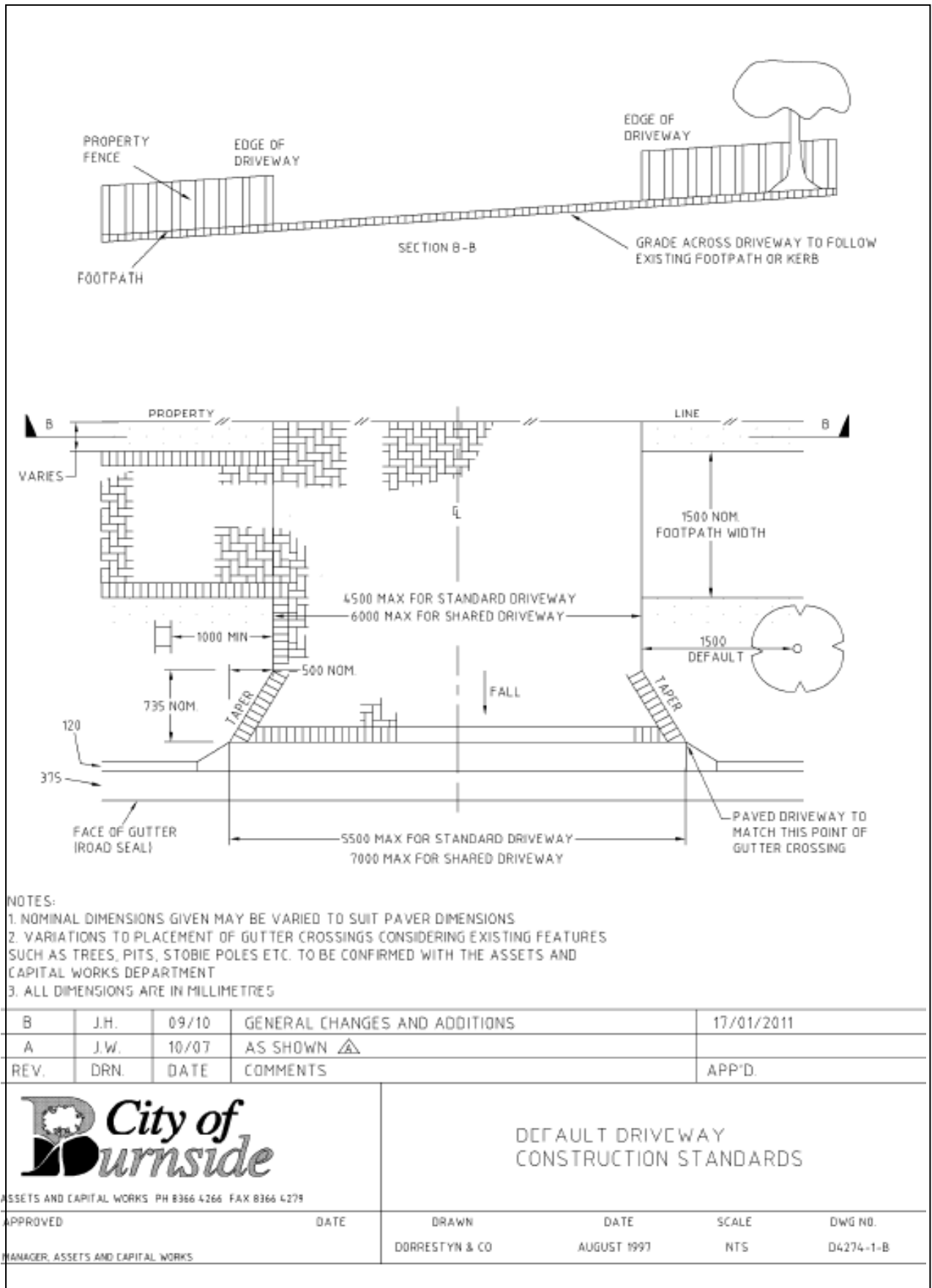
- Any cost incurred by the Council in reinstating the road or footpath as a result of work done under this authorisation or work not completed in accordance with this authorisation that must be made good by Council, will be charged to the owner, pursuant to Section 213 of the *Local Government Act 1999*.
- Council, under the *Local Government Act 1999* has the right to rectify driveways and gutter crossings and recover costs if the construction does not conform to Council Standards.

Detailed sketch (if required)

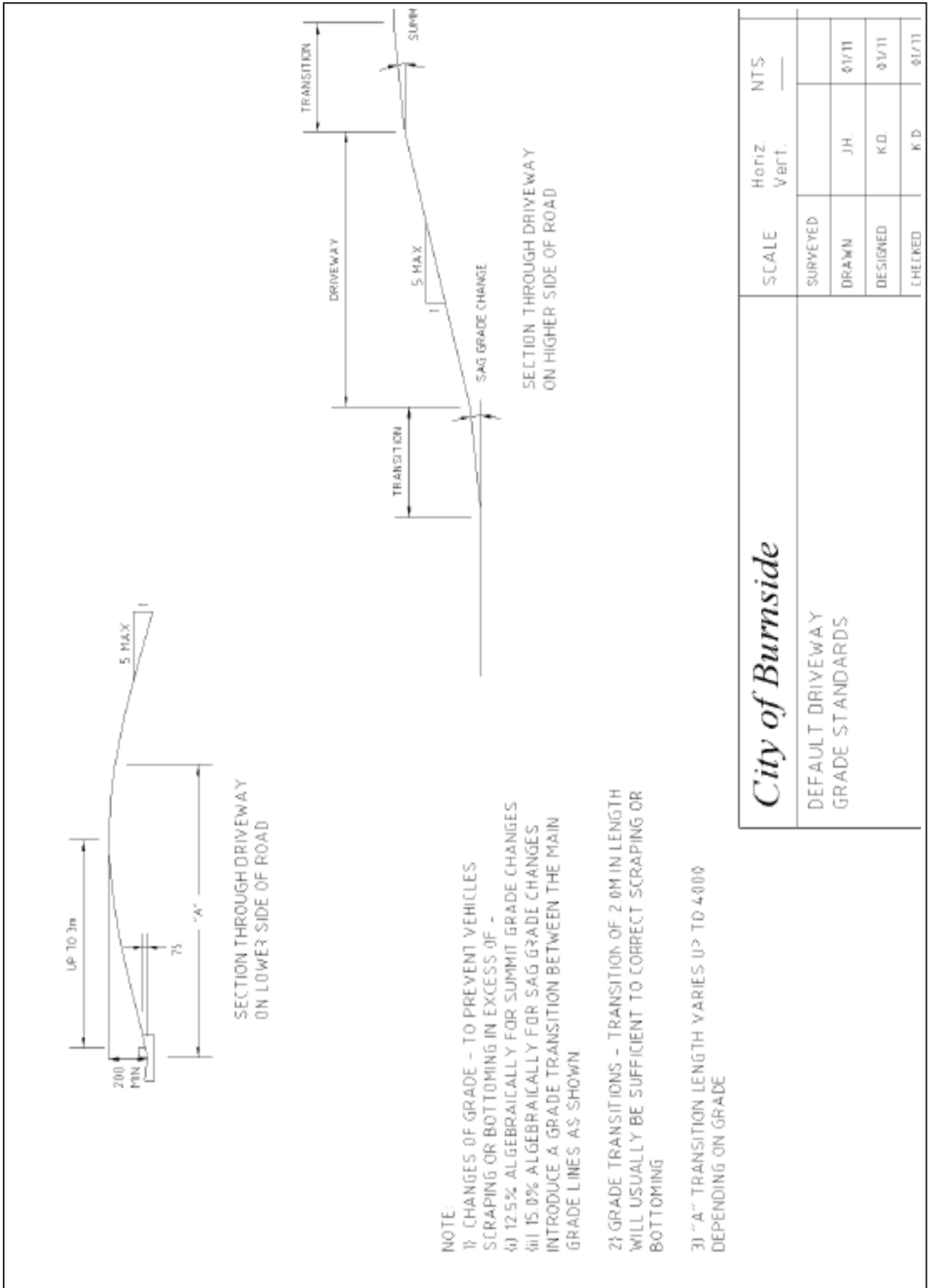
[Upload an image file of the sketch](#)

A large, empty rectangular box with a thin black border, intended for a detailed sketch of the driveway and gutter crossing.

Default driveway construction standards:



Default driveway grade standards:



<i>City of Burnside</i>		SCALE	HORIZ. VERT.	NTS
		SURVEYED		
		DRAWN	J.H.	01/11
		DESIGNED	K.D.	01/11
		CHECKED	K.D.	01/11