Community Funding Guidelines

Community Grants

Community Grants

The City of Burnside is a prosperous city with a healthy, safe, connected and active community where people and nature live in harmony.

Through our community grants we provide support to community projects or initiatives that encourage local groups and organisations to build a welcoming and connected community enhancing inclusion, participation and wellbeing.

Funding Categories

We are looking to support ideas from groups/organisations whose work enriches our community in line with the City of Burnside's 'Burnside 2030' Strategic Community Plan, and the Connected Communities Strategy.

Community

- Build meaningful relationships for reconciliation with First Nations people.
- Create inclusive and accessible communities for all.
- Cultivate a culture that welcomes cultural diversity where people from all backgrounds have equal opportunity to belong, contribute and thrive.
- Enhance wellbeing through opportunities for eating well, being active, continued learning, taking notice and helping others.
- Enrich neighbourliness through connection to local identity and maintaining respectful relationships with those around you.
- Foster meaningful relationships between young and old through purposeful intergenerational opportunities.
- Ensure our young people are visible, connected, mentally fit and prepared for their future.

Environment

- Strengthen community resilience to climate change impacts.
- Foster native ecosystems by enhancing health habitats (eg, verge habitat gardens, in accordance with Council Policy, subject to Council approval).
- Collaborate to enhance local green spaces, water-related environments and biodiversity (would need to be in collaboration with Council).
- Enable our community to live in harmony with nature.
- Enhance waste reduction and promote conscious consumerism.
- Increase awareness through sustainable living initiatives and education programs.
- Initiate green transport projects that contribute to greenhouse gas reduction.
- Encourage sustainable agriculture and green practices through community gardens (may need to be in collaboration with Council).

Place

- Protect our City's heritage
- Storytelling and programs that highlight our community's past and identity.
- Celebration of First Nation's culture and history.
- Enhancement of local neighbourhood connectivity to public spaces.
- Building capacity in the community through the activation of place and space.

How much?

Grants of up to $5,000 are available to eligible community groups and organisations.

Who can get a grant?

Eligible organisations:
- need to be a not-for-profit organisation or similar comparable status.
- provide services or programs to the City of Burnside residents.
- address at least one of the funding categories.

How will it be assessed?

The first stage is an eligibility check where we will consider your application against the eligibility criteria (see 'Who can get a grant?' above).

If the application meets all the eligibility criteria it will proceed to the assessment stage where we evaluate how the proposed activity will deliver outcomes for our community. Applications are scored according to the criteria on the adjacent page. We aim to ensure that successful applications achieve a score of 51 per cent or more. If your application fails to meet that score, don't worry, we will discuss it with you and provide feedback on what you need to improve.

No.	Assessment Criteria	Weighting
1	**Extent or reach** to which the initiative or idea benefits Community, Environment and/or Place in Burnside.	30%
2	**Clear evidence**, need or reasons for why the initiative is important for the Burnside Community, includes value to the community.	20%
3	The applicant's demonstrated **capacity to deliver**. A clear plan that includes participants, engagement, activities and resources.	20%
4	The level to which the applicant has established **partners**, collaborators and/or financial contribution that is reasonable and proportional.	15%
5	The level of consideration the applicant and their funded idea incorporates the **principles of universal design**. Designing products, environments, programs and services to be usable by all people, to the greatest possible extent, without the need for adaptation of specialised design.	15%

As part of the assessment, we will consider the following:
- Your plan to evaluate your initiative.
- Sustainability of the project/initiative once the grant funding has ceased.
- Whether the project/initiative is a duplication or similar to services offered in the Council area.
- The level of funding the applicant has the capacity to receive from other sources.
- Funds being distributed fairly across the City.

Timeframes

There will be one funding round per year with opening and closing dates listed on Council's website. Applications will be assessed and Council will aim to notify applicants in June.

Successful applicants will be required to spend Council's grant funds within the financial year that funding is approved and acquit within three months of the completion of the activity or purchase, or by 30 September. The report should include an evaluation of the activity applied for and photographs.

We will provide successful applicants with funds after they have complied or agreed with all requirements, terms and conditions outlined in their funding agreements.

What will not be funded?

- Delivery of programs or services which are intended to need ongoing funding from Council. The exception to this is the development, pilot or trial of a program or initiative.
- Programs, services or initiatives which significantly duplicate existing Council services or those provided by other organisations.
- Costs associated with the running of the organisation (eg salaries, operational costs, electricity).
- Retrospective payments where the project or purchase occurred prior to the grant assessment.
- Activities and purposes primarily associated with, and for the benefit of, a commercial organisation.
- Renovations or capital works, defined as permanent improvements to a building or grounds.
- Organisations that have received sponsorship or in-kind support from Council in the same financial year for a similar program, service or event. This will be decided at the discretion of Council and no correspondence will be entered into.

Further Exclusions

- Applicants with an overdue or unsatisfactory Evaluation/Acquittal report to the City of Burnside.
- Applicants involved in any illegal activities.
- Applicants whose services or products are perceived to be in conflict with Council's responsibilities to the community and/or the goals of the Public Health Plan.
- Applicants who are in legal conflict with Council.
- Artworks or other objects including books that are deemed to be offensive or inappropriate for other reasons.
- A purpose, or purposes, where the core funding responsibility normally rests with the State or Federal Government.
- Organisations with outstanding debts such as rates, fees or charges to the City of Burnside.
- Books that are supplied in large quantities by publishers (if Council believes the provision of these books is not philanthropic, but for promotion or advertising).
- Applications that may infer excessive restrictions or exclusivity of use or benefit to only the applicant or another individual or group.

What else do you need to know?

Funds which are unspent at the conclusion of the project or event must be returned to Council within 60 days of the completion of the project or event.

Funds that remain unaccounted for or remain unspent in the custody of the organisation shall be treated as Council debt.

Community funding allocations that are not accessed within the financial year of the grant being awarded will be considered to be forfeited. Groups will be notified in writing in this instance and required to pay the full amount within 30 days of notification.

The City of Burnside reserves the right to withdraw grant funding with an external party when they are considered to have not complied with the spirit of the funding agreement.

You will be expected to acknowledge Council's grant in any publications or publicity relating to the program/service funded by the grant.

How to apply

We provide an online application tool to help you prepare and submit your application, available from our website:

burnside.sa.gov.au/funding

You are strongly encouraged to contact our Community Development Team to discuss your application:

communitydevelopment@burnside.sa.gov.au
8366 4200

Additional Funding Programs

Sponsorship

Do you have a great idea or event proposal that would benefit our city? The City of Burnside provides financial or in-kind sponsorship for initiatives that will deliver tangible benefits to Council and the community, and help make Burnside a great place to live, work and play.

Quick Response

Grants are awarded up to the total of $500 per application. The Quick Response Grants are intended to be a fast approval form of the Community Grants. Applicants must still meet the requirements of the Community Grants but approval for funding is being provided outside of the usual Community Grants program submission periods.